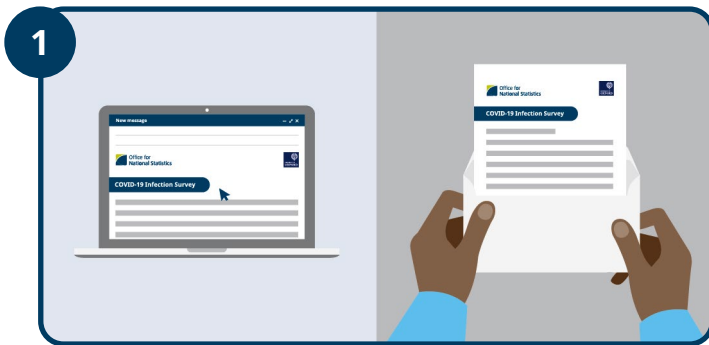


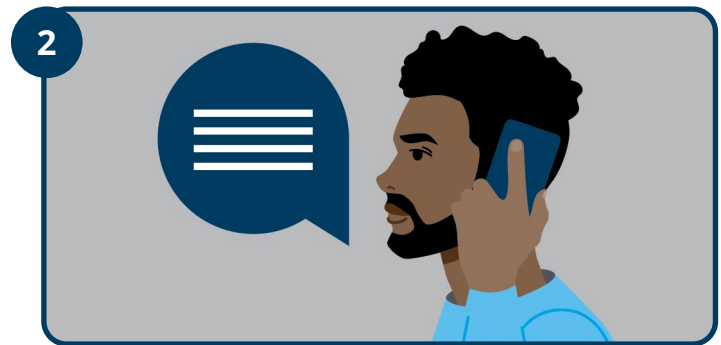
All Participants – Priority Postbox

This document shows what will happen and the steps you should take each time you take your samples and complete your questionnaire, and then send your samples back to us via priority postbox.



1 Get notice 7 days before next testing window

You get an email or letter about your next testing window, depending on how you chose to be contacted.



2 Let us know if you are unable to take your sample and complete the questionnaire during your next testing window

You can let us know by phone or online within 4 days of getting the email or letter, if you cannot or do not wish to take part this time.



3 Get test kit by post

You get your swab kit through your letterbox before the testing window begins.




4 On the same day within your testing window

Take your swab sample and pack it in the box and bag given

You must do this on a day you can get to a priority postbox.

5



On the same day within your testing window

Complete the questionnaire online or over the phone and tell us when you took your swab sample

You follow a weblink or call us to do the questionnaire. You give your unique participant ID to complete the questionnaire, telling us when you took your samples.

6



On the same day within your testing window

Return packed swab sample by priority postbox

You post your packed samples in a priority postbox. You should **ideally** do this before the last post collection that day to reduce the risk of the samples spoiling.


7



If you chose to be contacted by email: Get a reminder on day 10 of your monthly testing window

You are reminded by email if you have not completed the questionnaire and sent your sample back to us within the first 10 days of your monthly testing window, as you risk not receiving the compensation voucher if you do not do this soon and would like to get one.

8



Get swab sample test result by email or letter

You get your test results by email or post, 5-14 days after sending us your samples.

9



Get compensation voucher by email or post if you would like to, and you have taken your sample and completed your questionnaire in the testing window

You get your compensation voucher by email or post.



If something has changed and you need a courier, please call **0800 085 6807** as early as possible in your testing window. You may need to stay at home all day for the courier to collect your samples.

If you want to change how you want to be contacted, or have any questions about the survey, please call **0800 085 6807**.

To read this online, please go to www.ndm.ox.ac.uk/covid-19/covid-19-infection-survey/step-by-step-guides