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| **DECISION MAKING LEVEL & FORUM** | **MEMBERSHIP** | **HIGH-LEVEL TERMS OF REFERENCE** |
| **COVID-19 Research OVERSIGHT Group**  **ACTIVE FROM STAGE 3**  Members of the Team have oversight of the department’s COVID-19 research programme  **Meets EVERY DAY at 8:30-9.00**  Works alongside the NDM Bronze Action Group  Feeds into NDM/Cross-Divisional COVID-19 Workgroup  Supervises sub-group activities: | **Richard Cornall** –Head of Department.  **Yvonne Jones/Dave Stuart** - Structural Biology  **Peter Horby** –Research Trials and Epidemiology  **Derrick Crook/Tim Peto -**  Microbiology  **Sarah Gilbert** – Jenner  **Paul Klenerman** – Immunology  **John Todd** – Director WHG  **Gavin Screaton -**  Antibodies  **Darren Nash** – Associate Head of Department.  **Pete Bond –** Director of Finance & Operations  **Karen Valentine -**  Head of Operations & Improvement | The roles of the Dept COVID-19 Research Team include:   * Strategic leadership of overall research response * Contingency planning and risk management for research * Oversight of sub-group activities:   Trials and Epidemiology (Horby)  Structural Biology and Drug Discovery (Jones and Stuart)  Vaccines and CBF (Gilbert and Green)  Immunology (Klenerman)  Genes, Diagnostics (Crook, Todd)   * Samples and Health and Safety * Research Resource allocations   Supplies  Space  Equipment  Funding – including allocation of development funds   * Staffing for COVID19 activity * Science Communication * External stakeholders * Departmental response to Government requests for clinical and testing support.   *Responsibilities/tasks can be delegated to individual members and sub-groups, who/which will report to CRG* |