A date for your review is arranged by either you or your reviewer. PDR’s should be completed by 30th June.

You complete the Looking Back and Looking Forward sections and share with your reviewer.

Your reviewer updates the Looking Back and Looking Forward sections.

You both update the form and once finished populate sign-off and share with your reviewer.

You have your PDR discussion/meeting.

Reviewer also signs off form. PDR now finalised.

PDR form available for review in year ahead but can no longer be altered once finalised. Use notes section to keep track of training and achievements throughout the year.

MY NDM PDR